

Covenant Community Preschool

Parent Orientation
2020 - 2021

Parents are the most important teacher in a child's life!

Parent Involvement

We welcome your input. Speak to the director if you have any concerns about safety or health at the school.

Please ask the teachers about your child's class experience.

Things just go better when parents are involved! Each CCP family contributes five volunteer hours each year.

Please consider signing up to help at the Fall Consignment Sale, September 18 & 19.

We need your help to make it a success!
Sign up on covenantcommunitypreschool.com
consignment page.





Now let's cover some key information parents need to know.

Tuition

- Tuition is due the first of each month and is considered late after the tenth (\$20.00 late fee is charged for late payments).
- You may mail or drop tuition into the drop box box located outside main building entrances. Please do not place tuition payments in your child's school bag or give to your child's teacher.
- Most CCP families use their bank's online "bill pay" to send/schedule monthly tuition payments.
- We accept personal checks and cash payments. Credit card payments are subject to a 5% handling fee.

- Please send children to school wearing closed toe and heel, rubber sole tennis shoes everyday.
- No sandals, flip flops, crocs, cowboy boots, or high heel shoes.
- Please label all coats, hats and gloves sent to school.
- Please dress children in easy on, easy off clothing for toileting and diapering.



- Send your child's canvas "school bag" to school everyday. No book bags allowed.

Parking Lot Traffic Pattern

When entering the parking lot drive to the right of the center parking places (to the right of the church sign). The pattern continues to the right of the center parking spaces as you exit.

As you drive into the parking lot, watch out for young children.

Have your child walk with you to and from school. Do not allow them to run ahead.

Never leave a child in a vehicle unattended.

COVID-19 PREVENTION MEASURES AND INFORMATION



CCP's number one priority is upholding our commitment to maintaining a safe, healthy school environment for your children. We understand and share the continued concern about covid-19 and its effects on your families. We want to provide you the information you need to make the best decisions for yourself and your loved ones.

SCHOOL OPERATIONS

CCP follows the guidance and directives from North Carolina and our local health department as we make decisions about our operations.

<https://files.nc.gov/covid/documents/childcare/NC-Interim-Guidance-for-Child-Care-Settings.pdf>



HOW WE'RE KEEPING YOU SAFE

Nothing is more important to us than our children, families, and staff's health and safety.

That's why we've been working hard to implement additional policies and procedures to keep our school clean and germ-free.

ARRIVAL AND DEPARTURE PROCEDURES

We will implement a staggered arrival and departure schedule allowing ten minutes for each class to be checked in or dismissed. **Please be patient.** A quick health screening will be conducted to ensure your child does not have a fever of 100.4 degrees or other flu-like symptoms. To limit exposure, adults will not enter the building. Begin telling your child goodbye before you get to the front door. Make your goodbyes at the door short and sweet. Tell your child you will be back to get them soon. Your child's classroom teacher will take your child to the classroom.

For dismissal, each class has a designated pick-up location. A classroom teacher will bring your child to that doorway to sign out for the day. Please be mindful of keeping a six-foot distance from others during arrival and departure.

Families are asked, whenever possible, to assign one family member for drop off and pick up to minimize exposure to multiple people.

Arrival Time and Location

All children arrive at the "check-in table" in front of the main building.

Four-year-old Owls class, 8:30

Four-year-old Crayons, 8:40

Three-year-old Monkeys, 8:50

Two-year-old Lady Bugs, 9:00

One-year-old Fishes, 9:10

Departure Time and Location

Four-year-old Owls, noon-Family Life Center door closest to the parking lot

Four-year-old Crayons, 12:10 – Family Life Center door closest to the playground

Three-year-old Monkeys, 12:20 – the front door of the main building

Two-year-old Lady Bugs, 12:30 - main building door closest to the playground

One-year-old Fishes, 12:20 – playground (rainy day pick up at the main building door closest to the playground)

We will work with families to coordinate sibling arrivals. The youngest sibling should arrive during the older sibling's allotted time. If youngest's early arrival is thirty minutes or more there will be an additional fee.

LIMITED CLASSROOM ACCESS

Classrooms are reserved for teachers and children only. To curb the spread of germs CCP staff will wear a mask or maintain social distancing protocol. Families are asked to not enter classrooms. To limit non-essential personnel in our schools, we have temporarily discontinued all specialized activities such as music and physical education classes and have discontinued chapel services held outside of classrooms. Our teachers are prepared to offer these experiences with the children in the classroom.

KEEPING AREAS CLEAN

Our teachers will implement an even more rigorous cleaning routine, and all high-touch surfaces and objects will be sanitized regularly throughout the day. These include, but are not limited to, learning materials, playground structures, light switches, and door handles.

FACE COVERINGS

Adults who are able, wear masks any time they are on-site and are required to wear them inside the buildings unless they can social distance. Teachers will wear cloth face coverings while in the classroom and common areas during the school day unless they can social distance.

Help familiarize children with the idea of seeing their teachers wearing masks. Masks may be scary for young children because it makes it harder to recognize "their people" (family, friends, teachers), which is an essential process in feeling safe and secure. Practice by showing your child that you are the same person with or without your face covering.

WHAT SHOULD I DO IF MY CHILD IS SICK OR A FAMILY MEMBER HAS BEEN DIAGNOSED WITH COVID-19?

For the safety of children, families, and staff at CCP, anyone who is ill must stay home. If you or a loved one has been diagnosed with covid-19, immediately alert us and stay home.

Please follow the CDC's recommendations if you're unwell or if you have been diagnosed with covid-19.

A high-quality preschool creates a stimulating, safe and loving environment for your child.



The following slides highlight our practices to achieve the highest quality programming for your child.

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- Teachers are aware of the health of each child and promptly notify parents of accidents and illnesses.
 - Shock-absorbing materials are maintained in fall zones under climbing equipment, slides and swings.
 - Parents have access to the policies explaining the operation of the program.

- When parents pick up their child, they are able to learn about my child's day.
- Parent/staff conferences are held three times year.
- Children are encouraged to explore their own ideas with art materials. Teachers do not make models for children to copy nor provide patterns to color within lines.

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- Staff members give directions using positive words.
 - Staff members value individual differences in children and treat all children with equal consideration.
 - Teachers encourage self-help skills that are appropriate for my child.
 - Staff provides supervision and enforces safety rules.

- Children are provided protective clothing when engaging in art activities.
- Children are encouraged to interact with each other in a positive manner..



Did someone say snacks?

Snacks consist of two food groups and water to drink. We strive to serve healthy snacks to the children. Parents are given the opportunity to send snack items to their child's classroom. You can find many suggestions in the school handbook. The teachers will share information about the food allergies in the class. All food sent to school must be in the sealed original container with the food fact label attached. Whole fruits and vegetables are welcomed. The teachers will wash and prepare the produce for the class. **Please, no homemade food sent to school.**

Parents are welcomed to send a birthday snack and napkin for their child. Your teachers will help coordinate. Birthday snacks must to have two food. No large iced cupcakes. The mini cupcakes are a better choice.



Our teachers will collaborate with you to nurture your children into respectful, confident, and joyful learners. We are excited to begin a wonderful new school year with you.

**Thank you for the
opportunity to
serve your family.**